

## HOW TO STAND OUT AT THE OFFICE



In some companies, it is just the nature of the beast that all of the employees look and sound alike. It can be difficult for them to stand out from everyone else. You might be wondering how you can accomplish this at your office. It is easier said than done, but it can be done. If you follow the tips outlined in this post, **you should be able to stand out at the office.** **Be True to Yourself** One of the most important tips we can offer is that you should always be true to yourself while on the job. Doing this will help to define your personal brand. You can accomplish this by observing your behavior and actions at work neutrally. Find out how you interact with co-workers and supervisors and figure out if these behaviors are on par with your brand. **Let your Values, Talents and Passions Shine** Part of exploring your personal brand is determining what your values and passions are at work. Make sure these shine through while working so your co-workers and supervisors know what you are all about. Depending on what your values and passions are, employers might be looking for someone just like you. **You can turn this into a leadership role.** **Write your Ideal Job Description** You can stand out at the office by writing your ideal job description. Include more than just your jobs tasks and responsibilities. Make sure you write about the company, salary, benefits, values, size of the team you work on and the culture of the office. Once you write a description such as this one you will be mystified at the success you have at work each year. **Only You Can Define Who You Are** Do not let anyone define you at work except for yourself. When you seek feedback from others, **especially during annual reviews**, this helps you figure out your blind spots and areas where you need to improve. Take these pieces of advice and use them to your advantage, but do not let others around you define who you are. Others might try to place a definition on you due to your unique skills and traits. Do not accept it. Instead, make it a point to define yourself. **Make Appearances in All Areas of the Building** Working in a large building means that you might not meet everyone at the company. Walk into the building through a different door each day and take a different route to your desk. This enables you to say hello to new faces and build new relationships with others in the building. This can come in handy **later in your career.**