



## TIPS TO MAKING A CAREER TRANSITION

By far, one of the first and foremost factors that you should consider is to understand when it is required. You also need to have deep insight into what you are really looking for, your ultimate goals, passions, and life choices. Once you recognize this, you should do everything in your power to prepare for the transition. **Rules to bear in mind before the transition:**

1. **Get yourself trained:** Remember that making a career transition at any stage of your career is difficult and requires a good amount of adjustment. In order to be competitive in the field you wish to transition to, you need to plan ahead and be prepared to a good extent. Dedicate time to attending coaching programs, work shops and seminars, taking up appropriate courses through regular, online or distance tutorials, and getting the required certifications for the new field.
2. **Tailor your resume:** Another very important thing to take care of while making a career transition is to craft a resume that is tailored for the new change. Make sure that your resume highlights the essential transferable skills and abilities to the maximum, and this can be achieved by utilizing a functional format or a combination of both functional and chronological format. Potential employers need to be informed how and to what extent you can apply your skills to the new field and the value that you can contribute to the company or organization. So create an [effective resume](#) that showcases your unique abilities, relevant training and certifications, transferable skills, key accomplishments, and practically anything that would apply to the new industry.
3. **Networking:** One of the most essential factors that will eventually determine your success or failure in your career transition is the ability to network. The bigger your network, the greater your chances of success. Mutually supportive relationships with professionals from diverse backgrounds, especially from the industry you wish to transition to, will greatly aid in a smooth transition. Not only will you be able to learn about the new occupation, but you could get information about unfamiliar subject matters, feedback on potential employers or clients, as well as recommendations for the [new position](#).

While making a career transition, do not consider it just as a challenging venture. Change is always interesting and in most cases, leads to growth and advancement. All you need to do is to plan it well, pool in all your resources, and be prepared for a successful change. Keep visiting our website and we will be back with numerous informative articles every week. We would appreciate your feedback and any suggestions which you could provide on [feedback@hound.com](mailto:feedback@hound.com).

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